



DISTRICT OF VANDERHOOF GRANT-IN-AID APPLICATION

NAME OF ORGANIZATION	AMOUNT REQUESTED \$
MAILING ADDRESS	DOES YOUR APPLICATION INCLUDE AN IN-KIND REQUEST FROM THE DISTRICT? YES NO
	POSTAL CODE
CONTACT PERSON	TELEPHONE NUMBER
EMAIL	FAX

IS YOUR ORGANIZATION REGISTERED AS A NON-PROFIT SOCIETY IN BC ?
(MUST BE IN GOOD STANDING AND PROVIDE DOCUMENTS AS REQUESTED) YES NO

DOES YOUR ORGANIZATION MEET THE ELIGIBILITY CRITERIA IN POLICY 5.4? YES NO

BOARD OF DIRECTORS (WRITE BELOW OR ATTACH A SEPARATE LISTING):

HOW MANY MEMBERS ARE IN YOUR ORGANIZATION? _____

WHAT PERCENTAGE ARE VANDERHOOF RESIDENTS? _____

NUMBER OF PEOPLE/RESIDENTS SERVED OR BENEFITTING FROM YOUR ORGANIZATIONS SERVICES OR FACILITIES? _____

ORGANIZATIONS OBJECTIVES (ATTACH ADDITIONAL INFORMATION IF AVAILABLE):



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DESCRIPTION OF PROJECT OR EVENT – PURPOSE OF THE GRANT (ATTACH INFORMATION IF MORE SPACE REQUIRED)

EVENT DATE OR ESTIMATED PROJECT TIMELINE: _____

IS THIS AN OPERATIONAL REQUEST? YES NO

WILL YOU RECEIVE OR SEEK OUT OTHER SOURCES OF FUNDING? LIST SOURCES YES NO

INDICATE PRIOR YEAR'S GRANT(S) FROM LOCAL GOVERNMENT(S) INCLUDING PERMISSIVE TAX EXEMPTIONS:

APPLICATIONS **MUST** BE ACCOMPANIED BY THE FOLLOWING SUPPORTING INFORMATION:

- A) The organizations most recent Financial Statements, including Income Statement and Balance Sheet.
- B) The organizations projected Budget for the upcoming calendar or fiscal year, together with comparatives for the previous year.
- C) A separate and detailed breakdown of any capital expenditures included in (B) above.
- D) If your statements indicate cash reserves or balances, please explain their purpose.



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ATTACH A LETTER INDICATING HOW ISSUANCE OF THE REQUESTED GRANT WILL SUPPORT THE POLICY GOALS.

IS THE EVENT/PROJECT ALREADY PROVIDED IN THE COMMUNITY BY ANOTHER ORGANIZATION?

YES NO IF YES, PLEASE PROVIDE DETAILS:

INDICATE THE VOLUNTEER LABOUR AND OR IN/KIND DONATIONS TO BE CONTRIBUTED TO THE EVENT/PROJECT. IF DISTRICT TIME OR RESOURCES ARE REQUIRED BY THIS APPLICATION PLEASE LIST THEM HERE:

ATTACH A DETAILED BUDGET FOR THE EVENT. PLEASE INCLUDE ALL SOURCES OF FUNDING INCLUDING THE DISTRICT OF VANDERHOOF REQUEST. INCLUDE ALL EXPENSES DETAILED WITH QUOTES WHERE AVAILABLE.

PLEASE OUTLINE THE BENEFITS TO THE COMMUNITY AS A RESULT OF THE GRANT:

IS THE ORGANIZATION WORKING TOWARDS SELF SUSTAINABILITY OR REDUCING DEPENDANCY ON THE DISTRICT OF VANDERHOOF FOR ANNUAL FUNDING? PLEASE OUTLINE INITIATIVES AND PROGRESS.



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A FULL ACCOUNTING OF THE USE OF THE GRANT FUNDS IS CONDITIONAL AND IS TO BE PROVIDED TO THE FINANCE DEPARTMENT AFTER THE EVENT IS COMPLETED AND BEFORE APPLICATION TO THE DISTRICT FOR FURTHER GRANT IN AID.

DEADLINE FOR THE APPLICATION IS OCTOBER 31ST.

APPLICATIONS RECEIVED WILL BE EVALUATED PER POLICY. NO LATE APPLICATIONS WILL BE ACCEPTED. APPLICATIONS RECEIVED IN THE CURRENT YEAR BEFORE OCTOBER 31ST WILL BE FOR FUNDING FOR THE NEXT YEAR. SUCCESSFUL APPLICATIONS WILL BE NOTIFIED IN JUNE.

SUBMITTED BY (PLEASE PRINT NAME):

POSITION IN ORGANIZATION:

SIGNATURE OF AUTHORIZED REPRESENTATIVE:

NOTE

INCOMPLETE APPLICATIONS WILL NOT BE FORWARDED FOR CONSIDERATION OR CONTACTED